

BYLAWS



SOUTH CAROLINA FEDERATION OF NARFE CHAPTERS



April 2009

**SOUTH CAROLINA FEDERATION OF CHAPTERS
NATIONAL ACTIVE AND RETIRED FEDERAL EMPLOYEES
ASSOCIATION**

BYLAWS

ARTICLE I – NAME

This organization shall be known as the South Carolina Federation of Chapters of the National Active and Retired Federal Employees (NARFE) Association.

ARTICLE II – OBJECTIVES

The purpose of the Federation shall be to promote the aims and objectives of the National Association as specified in the Articles of Incorporation as follows:

- A. To organize new chapters,
- B. To visit chapters and promote greater chapter activity, including the solicitation of members,
- C. To reactivate weak and closed chapters, appoint volunteers for a 1 year period to chapters needing officers and, as need arises, provide service to members of closed chapters by assigning them to nearby chapters,
- D. To stimulate fraternal cooperation among all chapters in the area for the mutual benefit and for the benefit of the Association,
- E. To keep nonmember chapters informed of the advantages of membership in the Federation and solicit their affiliation, and
- F. To maintain constant vigil upon the status of legislation in the various Legislatures in the area and to take such action with respect to any such legislation as is beneficial to retirees.

ARTICLE III – MEMBERSHIP

All NARFE chapters in South Carolina are eligible for membership in this Federation.

ARTICLE IV – GOVERNANCE

- A. The elected officers of the Federation are President, First Vice President, Second Vice President, Secretary, Treasurer, Chaplain, Historian, Sergeant-at-Arms, and one District Field Officer from each Federation district. The officers are elected at the Federation Convention. The District Field Officers are elected at District caucuses during each Federation Convention in accordance with the procedures contained in the *Operating Guidelines*. These officers shall assume the duties of their respective offices upon adjournment of the convention.
- B. All non-elected officers and committee chairs are appointed by the President with concurrence of the Executive Board. Detailed duties of all officers are described in the *Operating Guidelines*.

- C. A vacancy occurring in the office of President will be filled by the First Vice President, with the Second Vice President moving up to First Vice President. A vacancy occurring in the office of First Vice President will be filled by the Second Vice President. All other vacancies will be filled by the Executive Board.
- D. The Executive Board is empowered to handle the business of the Federation between conventions. The membership of the Board consists of the elected Federation officers, plus the Immediate Past President. To provide guidance and consistency of operations in the management of the Federation the Executive Board shall publish and maintain in current status *Operating Guidelines*. Such guidelines may be changed by the Executive Board.

ARTICLE V - CONVENTIONS

The legislative body of the Federation shall be the annual Federation Convention. Such Conventions shall be held for the purpose of conducting Federation business and the election of officers. Federation Conventions shall be hosted by one or more chapters at the locations and dates determined by the Executive Board. A quorum shall consist of delegates representing at least a majority of the total voting strength of all member chapters. Specific Information pertaining to Federation Conventions is contained in the *Operating Guidelines*.

ARTICLE VI – FINANCES

The primary sources of revenue for the Federation are a portion of the national membership dues received from the National Association for each NARFE member in South Carolina and the per capita dues established by the Federation Conventions and specified in the *Operating Guidelines*. Expenditures of Federation funds must be in furtherance of the objectives contained in ARTICLE II above and approved in accordance with the procedures contained in the *Operating Guidelines*. In addition, the Executive Board may establish a fee for each delegate attending the Federation Convention to cover expenses necessary to hold the event.

ARTICLE VII – PARLIAMENTARY AUTHORITY

The rules contained in the current edition of *Robert's Rules of Order Newly Revised* shall govern the federation conventions and all Executive Board meetings in all cases to which they are applicable, and in which they are not inconsistent with these Bylaws, and any special rules of the order that the federation may adopt.

ARTICLE VIII – AMENDMENTS

These bylaws may be amended at any Federation convention by a two-thirds (2/3) vote provided the amendment has been properly submitted and provided to the chapter presidents prior to the annual Convention.

ARTICLE IX – REVOCATION

All prior constitutions and bylaws and amendments thereto are hereby revoked and shall become null and void immediately upon approval of these bylaws by the National Secretary.

Submitted:

s/ *Larry T. Shaff* 04/23/09

Larry T. Shaff Date
Bylaws Officer

Approved:

s/ *John W. Geiger* 04/24/09

John W. Geiger Date
President, South Carolina Federation

Approved at National Headquarters

s/ *Nathaniel L. Brown*

Nathaniel L. Brown
National Secretary
May 1, 2009

Date