



## **Instructions for Alzheimer's Raffle**

1. Sell tickets at chapter meetings--\$1.00 each, or 6 tickets for \$5.00. Write donor's name and chapter number on each ticket.
2. Attach a label to your raffle item. Example: Spartanburg Chapter #560, candleholder.
3. Prepare a ticket container for sold tickets. Label ticket container exactly as raffle item. Example: Spartanburg Chapter #560, candleholder.
4. Bring raffle item and ticket container to the Convention in April.
5. Place tickets sold at Chapter meetings in a zip lock bag and label exactly as raffle item before coming to the Convention. Example Spartanburg Chapter #560, candleholder. **Bring the sold tickets to the Convention in the zip lock bag.** Tickets sold at the Convention for your item will be combined with tickets in the zip lock bag before the drawing for your item.
6. I will provide a roll of tickets to be sold at the convention. Each ticket will cost **\$1.00** at convention.
7. Please give the Chapter raffle money to your Chapter Treasurer for deposit each month. Ask your Treasurer to hold the raffle money in your Chapter account until April 2010. Then make check **payable to NARFE/Alzheimer's** for the total amount of raffle sales and bring it to the Convention with raffle item and sold tickets.

If your chapter donates more than one item to be raffled, please follow the procedures as stated above for each item donated.

Come prepared to have fun and to help with the raffle and ticket sales. Good luck with ticket sales at your Chapter meetings.

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